

# WASHOE COUNTY BOARD OF EQUALIZATION

## BOARD MEMBERS

Daren McDonald, Chair  
James Ainsworth  
Dennis George  
Eugenia Larmore  
Rob Pierce

## COUNTY CLERK

Janis Galassini

## DEPUTY DISTRICT

### ATTORNEY

Herb Kaplan  
Trenton Ross

## NOTICE OF MEETING AND AGENDA

WEDNESDAY, JANUARY 17, 2024  
9:00 A.M.

WASHOE COUNTY ADMINISTRATIVE COMPLEX  
CAUCUS ROOM  
1001 E. 9<sup>TH</sup> STREET, BUILDING A  
RENO, NEVADA  
And via Zoom Teleconference

This meeting will be held in the Caucus Room and via Zoom teleconference. To attend this meeting via Zoom teleconference, please log in to the Zoom webinar at the following link: <https://washoecounty-gov.zoom.us/j/94752541258?pwd=KzNiemVWMGF2bWpjeURpdGxkZzNndz09> and enter in the passcode: 329790. You can also join the meeting by typing zoom.us into your computer browser, clicking "Join a Meeting" on the Zoom website, and entering this Webinar ID: 947 5254 1258 followed by the passcode: 329790. NOTE: This option will require a computer with audio and video capabilities. Alternatively, you can join the meeting by telephone by dialing +1 669-444-9171, entering the Meeting ID 94752541258, passcode 329790, and pressing #.

**Possible Changes to the Agenda and Timing:** Items on the agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Board may take short breaks approximately every 90 minutes.

**Accessibility:** The Washoe County Complex is accessible to the disabled. If you require special arrangements for the meeting, call the County Clerk's Office at (775) 784-7279, at least 24 hours prior to the meeting.

**Public Transportation:** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5, and 15 serve this location. For eligible RTC ACCESS reservations, call (775) 348-5438.

**Public Comment:** Public comments are welcomed during the public comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person per comment period. For the remainder of the agenda, public comment of three minutes per person will be heard during individually numbered items designated on the agenda as "for possible action" and should be about the specific item being considered by the Board at that time. Additionally, public comment may be submitted via email to [clerkboard@washoecounty.gov](mailto:clerkboard@washoecounty.gov), or via voice message at: (775) 784-7279. The Board will make reasonable efforts to include all comments received by 4:00 p.m. on January 16, 2024, by email and voicemail into the record.

**Responses to Public Comments:** The Board of Equalization can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the Board will consider, members may choose not to respond to public comments except to correct factual inaccuracies, ask for County staff action, or ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Board Member Comments: This item is limited to announcements or topics/issues proposed for future agendas."

**Forum Restrictions and Orderly Conduct of Business:** The Board of Equalization conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks that antagonize or incite others are examples of speech that may be reasonably limited.

**WASHOE COUNTY BOARD OF EQUALIZATION**  
**AGENDA – JANUARY 17, 2024**  
**PAGE 2**

**Posting of Agenda:** Pursuant to NRS 241.020(4), this Notice of Meeting and Agenda has been physically posted at the Washoe County Administration Building (1001 E. Ninth Street, Building A, Reno, Nevada) and electronically posted at [https://www.washoecounty.gov/clerks/brm/board\\_committees/boe/index.php](https://www.washoecounty.gov/clerks/brm/board_committees/boe/index.php) and <https://notice.nv.gov>.

**How to Get Copies of Agenda and Supporting Materials:** Copies of this agenda and supporting materials for the items on the agenda may be obtained on the Board of Equalization’s website at [https://www.washoecounty.gov/clerks/brm/board\\_committees/boe/index.php](https://www.washoecounty.gov/clerks/brm/board_committees/boe/index.php) or at the County Clerk’s Office (contact Evonne Strickland, 1001 E. 9<sup>th</sup> Street, Bldg. A, Reno, Nevada, phone (775) 784-7275, email [estrickland@washoecounty.gov](mailto:estrickland@washoecounty.gov)).

1. **CALL TO ORDER** [Non-action item]
2. **SALUTE TO THE FLAG** [Non-action item]
3. **ROLL CALL AND DETERMINATION OF QUORUM** [Non-action item]
4. **PUBLIC COMMENTS** [Non-action item]: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.
5. **ELECTION OF VICE-CHAIR [FOR POSSIBLE ACTION]**: Possible election of a vice-chair for the 2024 Washoe County Board of Equalization.
6. **SWEARING IN** [Non-action item]: County Clerk to administer oath to appraisal staff.
7. **ORIENTATION AND TRAINING** [Non-action item]:
  - A. Washoe County Assessor’s Office presentation and overview of the assessment process for the 2024/2025 fiscal year.
  - B. Washoe County Clerk’s Office presentation and overview by Washoe County Clerk’s Office of statutory responsibilities as Clerk of the Board and administrative and clerical practices; distribution of State Guidelines to County Board of Equalization Members.
  - C. Washoe County District Attorney’s Office training on Nevada Open Meeting Law and Ethics in Government Law.
8. **2024 HEARINGS [FOR POSSIBLE ACTION]**: Discussion and possible adoption of rules and procedures to be used by the Board for hearings during the 2024 Board of Equalization meetings, including but not limited to discussion and direction to staff on petitions filed after the deadline date, and determination of method of holding future meetings (in-person, virtual, or hybrid options).

WASHOE COUNTY BOARD OF EQUALIZATION  
AGENDA – JANUARY 17, 2024  
PAGE 3

9. **BOARD MEMBER COMMENTS** [Non-action item]: This item is limited to announcements or topics/issues proposed for future agendas.
10. **PUBLIC COMMENTS** [Non-action item]: Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Comments are to be made to the Board as a whole.
11. **ADJOURNMENT** [Non-action item]

**THIS AGENDA IS AN OFFICIAL AGENDA OF THE WASHOE COUNTY  
BOARD OF EQUALIZATION PREPARED AND POSTED BY THE WASHOE COUNTY CLERK AS CLERK  
OF THE BOARD OF EQUALIZATION**